

CAV APPLICATION: ONLINE

How to use the new online tool to Apply/Renew your CAV.

CAV IS ONLINE!

We heard your suggestions. You can now apply for and renew your CAV online. First, you need to know the steps.

1. **Create an account**
2. **Check your email and verify your account**
3. **Log in**
4. **Fill in your information**
5. **Pay**
(5b) Applicants- receive email with link to background check company. Fill out your background check.
6. **Get approved**

Go to cav.jdint.org

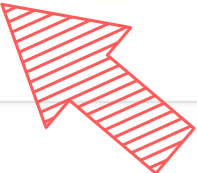
Login

Username

Password

Remember me

[Register](#) | [Reset Password](#)



Add User

Username

Email

Password

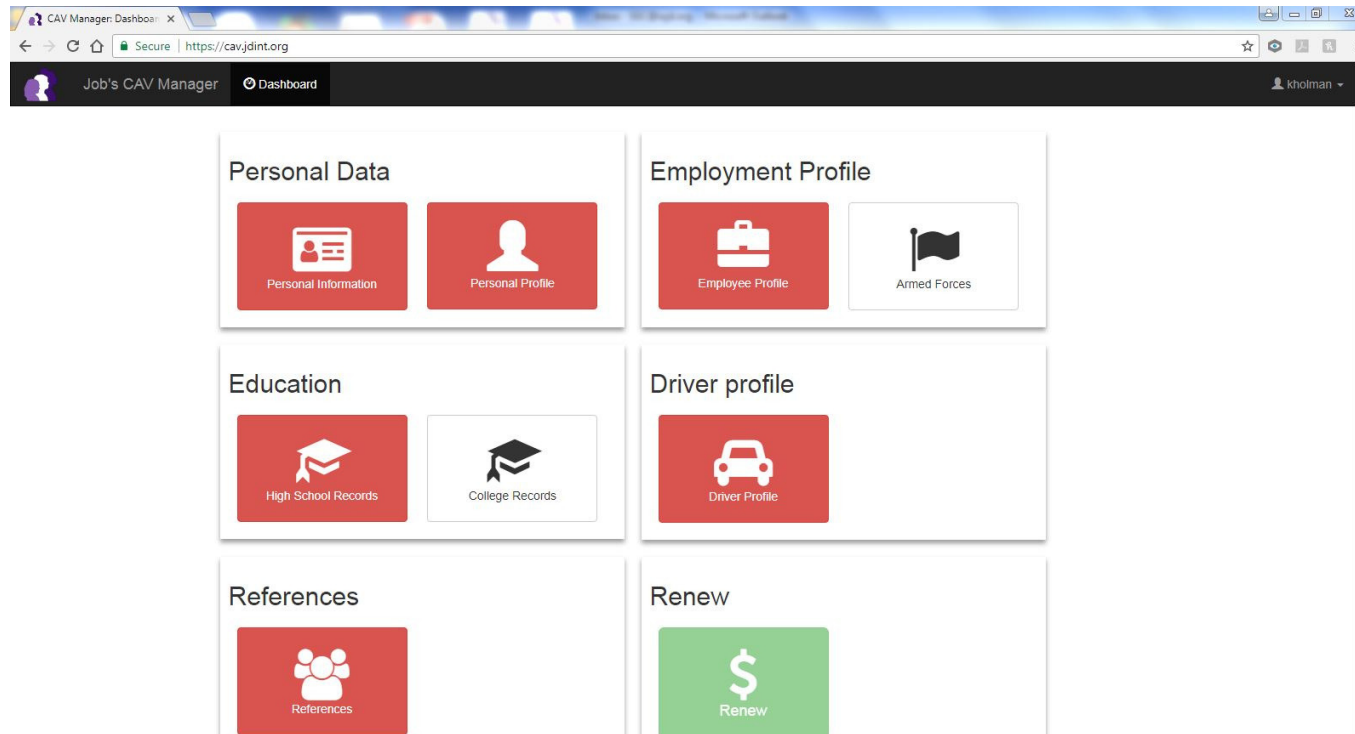
Password Confirm

First Name

Last Name

Accept TOS conditions?

1. Click Register
2. Fill out information, and submit
3. Check your email and confirm your account



1. Log In
2. Incomplete sections are red
3. Click on a section to fill it out

Add Personal Entry

Marriage Status Married Unmarried

Spouse Name

Have you ever worked as an Adult with any other Youth Group? Yes No

If yes, please list and describe.

Submit

1. Fill out section
2. Click submit

The personal data has been saved.

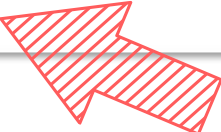
Personal Data [Edit](#) [Delete](#)

Spouse Name	
Marital Status	No
Adult Previously	Yes

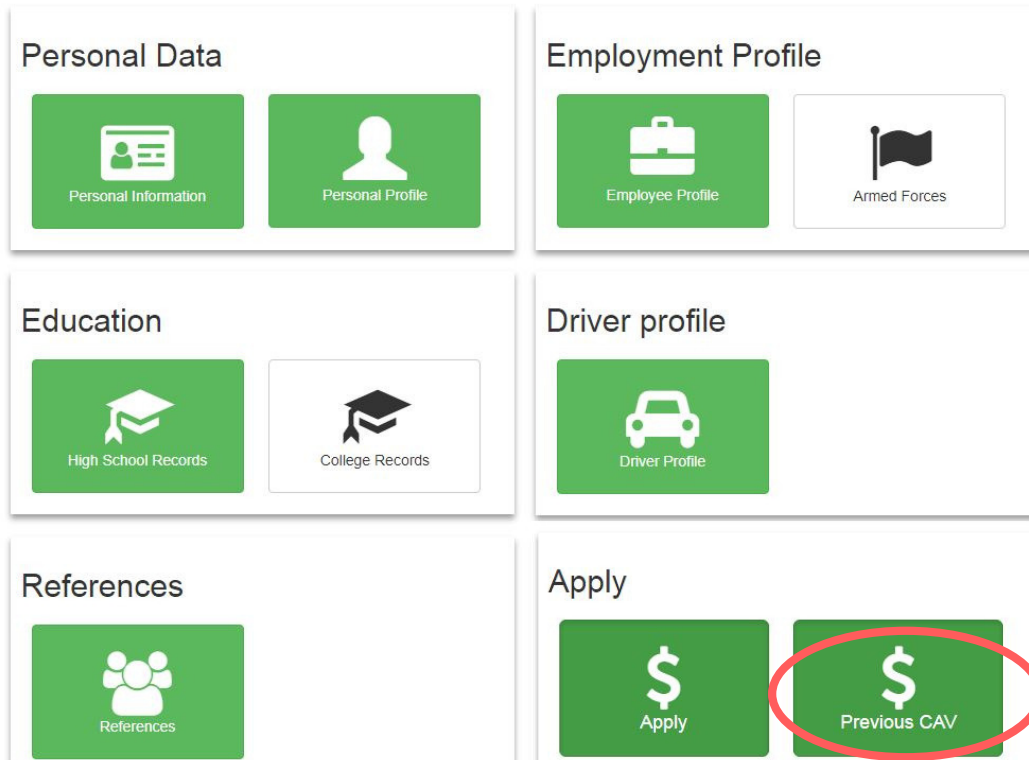
Description

Girl Scouts Outreach Volunteer: Sep 2015 - May 2016

Back to Dashboard



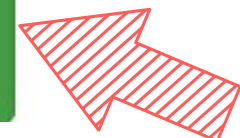
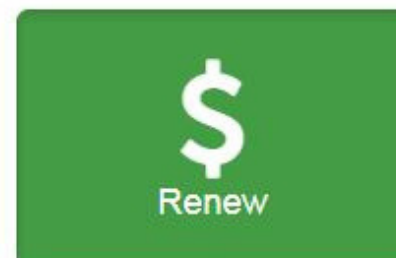
1. The next screen allows you to review your information
2. Edit, delete, or click "Back to Dashboard" to return to the home screen

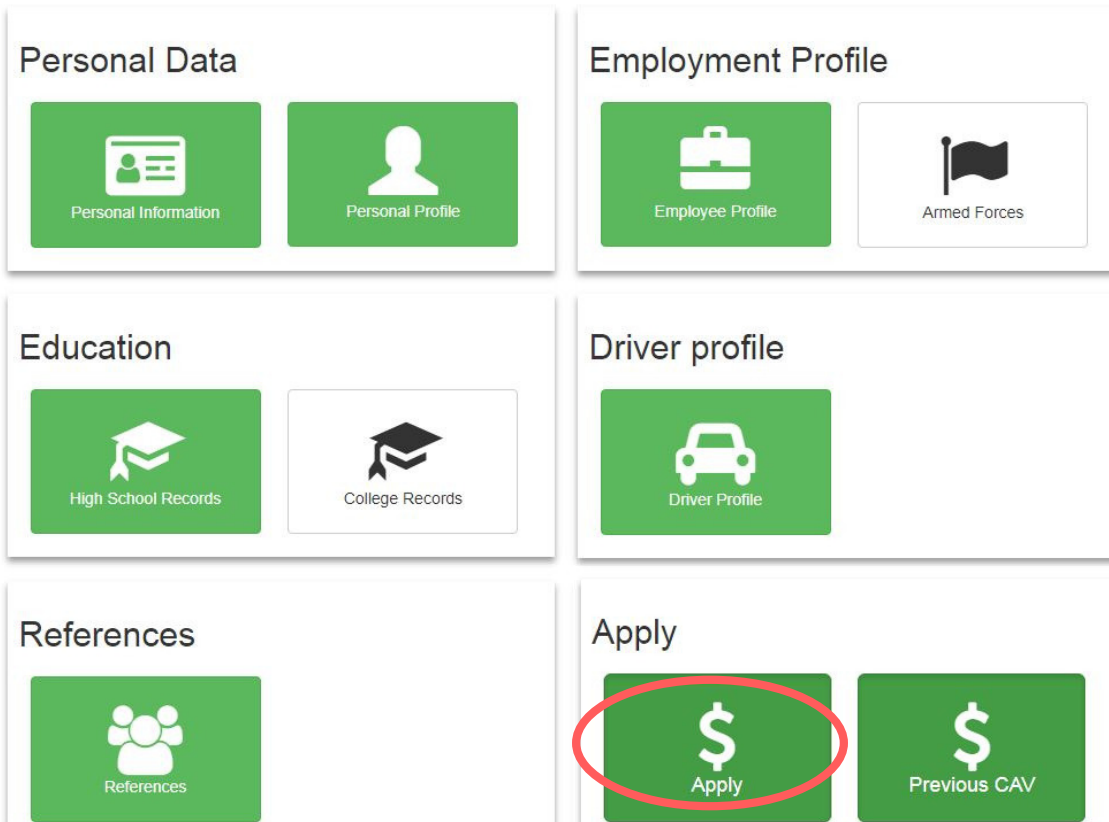


1. Once completed, all of the sections will turn green
2. The "Apply" and "Previous CAV" button will appear
3. Click "Previous CAV"
4. A box will appear and ask for your CAV number
5. Enter your CAV number
6. This will set your current expiration date and reveal the Renew button
7. Click "Renew"

The screenshot shows a dialog box titled "Apply For Your Background Check". It contains a text input field labeled "CAV Number". Below the input field is a blue button labeled "Submit". In the bottom right corner of the dialog box is a "Close" button.

Renew





1. Once completed, all of the sections will turn green
2. The "Apply" and "Previous CAV" button will appear
3. Click "Apply"

Renew ✕

Confirm that your information is up to date before you pay.

Country

Name of person(s) renewing:

Add to Cart

1. A box will appear
2. Select your country and type your name
3. Click "Add to Cart" to proceed to PayPal

Your shopping cart [Continue shopping >](#)

Description	Price	Quantity	Total
CAV Renewal Item #: 002 more	\$25.00	- 1 + Remove	\$25.00

Order Summary

Item total	\$25.00
Total	\$25.00 USD

PayPal Check out

or

Pay without a PayPal account

1. Review your cart
 2. Check out and pay the fee
- Applications: \$50 (U.S./CAN)*
\$12 (AUS)
- Renewals: \$22 (U.S./CAN)*
\$12 (AUS)



1. After your payment is successful, you will receive an email with a link to the background check company
2. Click the link and it will take you to this screen
3. Complete your background check

Welcome

Please enter your Personal Information in the fields below to gain access and begin this application process. Thank you.

First Name: *

Last Name: *

Email: *

Select the Position for Which you are Applying: *

 Login

The screenshot displays the 'Job's CAV Manager' dashboard. At the top, there is a navigation bar with 'Job's CAV Manager', 'Dashboard', and a user profile 'kholman'. Below this, a green notification bar states 'Your CAV expires on: Jun 11, 2018'. The main content area is divided into four sections: 'Personal Data' (with 'Personal Information' and 'Personal Profile'), 'Employment Profile' (with 'Employee Profile' and 'Armed Forces'), 'Education' (with 'High School Records' and 'College Records'), and 'Driver profile' (with 'Driver Profile').

1. After your background check and/or payment is received, the Supreme Office will review your application
2. The office will approve your CAV
3. Your new expiration date will be displayed on your dashboard in a green bar
4. **You will NOT receive a CAV card in the mail**



You are now a CAV.

See you next year.